



17<sup>th</sup> September 2020

Dear Parents

Assalamu alaikom

**Re: How to inform school if your child tests positive for Covid-19**

I hope this letter finds you and your family in good health and strong Imaan.

Below the steps you need to take if your child tests positive for Covid-19.

1. As soon as you receive the test result, you must inform school via email ([admin@mmps.miet.uk](mailto:admin@mmps.miet.uk)) and phone call
2. If you receive a positive test result out of office hours (i.e. after 4pm) or during the weekend (Saturday, Sunday), a bank – or school holiday:
  - Send a text message to **0770 999 0560**, stating your child's full name and class
  - This number must **only** be used to send a **text message** (no phone calls) if your child is confirmed to be Covid-19 positive

If school is informed that a child has been in direct contact with a confirmed case, parents will be contacted by school, at the earliest opportunity, with the instruction to keep their child at home.

I pray that Allah swt protects everyone and keeps us safe from harm..

Jazak'Allah khair.

Wasalaam

Mrs D. Ghafari  
**Head Teacher**

