



Friday 23rd October 2020

Dear Parents,

Re: Change of Bubble and Collection Point for Year 6

Assalamu Alaikum,

We hope this letter reaches you in the best of health and Imaan.

After half term Year 5 and Year 4 will swap classrooms, due to number of pupils and size of classrooms.

This will have a 'knock-on' effect on the bubble arrangement. Therefore, on returning to school after the half term, **Year 6** and **Year 4** will become a 'bubble'.

We have also reviewed our risk assessment and are putting a further change into place that will affect collection of Year 6.

After half term, the double gate in the car park*, our fire exit, is an additional gate that will be used - for collection only - at the end of the school day. The purpose is to lessen congestion near the side gate which more parents/pupils are using now that our new Nursery children have joined us.

We therefore ask Year 6 parents to access the playground via the double gate in the staff car park at the end of the day when collecting their children.





Reminder

- If you are waiting to pick up your child/children please keep a distance of 2m from other adults.
- Please ensure you wear a face mask when collecting your child/children
- We continue to ask parents to drop and pick up their children on time (see table below).

REVISED DROP – OFF AND COLLECTION TABLE

Bubble	Drop-Off	Access Gate	Building entrance Route to classroom	Collection Time / Access Gate
KS2 (Y4&Y6)	8:30 – 8:40	Side Gate near Nursery	Back door Up staff staircase straight to classroom	3:15pm Staff car park double gates *
KS2 (Y3&Y5)	8:30 – 8:40	Main Gate from staff car park	Dining room Up main staircase straight to classroom	3:15pm Main Gate
KS1 (Y1&Y2)	8:45 – 8:55	Side Gate near Nursery	Back door Straight to classroom	3:30pm Side Gate
R	8:45 – 8:55	Main Gate from staff car park	Nursery playground gate Through nursery playground straight into Reception classroom	3:30pm Main Gate
N	8:50 – 9:00	Side Gate near Nursery	Nursery ramp Straight into Nursery classroom	3:30pm Side Gate

Jazak'Allah khair for your continued support.

Wasalaam

Mrs D. Ghafori
Head Teacher

