



19<sup>th</sup> November 2020

Dear Parents

**Re: KS1 and KS2 Parents' Evening- Online Appointment Booking**

Assalamualaikum

I hope this letter finds you in good health and strong Imaan.

I am pleased to invite you to attend our Autumn Term Parents' Evening on the dates set out below.

Year Group	Date
Year 5	30.11.20
Year 1	02.12.20
Year 2	02.12.20
Year 3	02.12.20
Year 4	02.12.20
Year 6	02.12.20

The school is introducing a new and easy to use online appointment booking system. This allows you to choose your own appointment times with your child or children's class teacher/s; once booked, you will receive an email confirming your appointment/s.

Appointments can be booked from 4pm on Thursday 19<sup>th</sup> November 2020 until 4pm Wednesday 25<sup>th</sup> November 2020. Should you wish to make any changes to booked appointments after this date, please contact the school office.

The link below is for a video which shows you how to book an appointment and how to login on parents' evening to attend the video appointment with your child's class teacher.

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>





A written guide on how to book appointments is also included with this letter.

Each video appointment lasts 6 minutes and when the time is up, you will automatically be logged out. It is therefore very important that you are punctual for the appointment so you do not lose any parent evening time.

To book your appointments, please visit <https://manchestermuslimprep.schoolcloud.co.uk>.

We are looking forward to parents' evening and hope that the virtual video meetings will be successful, insha'Allah.

Wasalaam

D. Ghafari  
**Head Teacher**

