



23rd February 2021

Executive Head: Mrs M. Mohamed BSC.HONS, LPSH, PGCE, PG.DIP

Head Teacher: Mrs D. Ghafori

Dear Parents,

Re: Getting ready to come back to school

Assalamu alaikom

We hope that you are in good health and strong Imaan.

I am sure you are all aware of the Government guidance announced on 22nd February that all schools in England will reopen on 8th of March, and we are very much looking forward to welcoming our pupils back, insha'Allah.

Attendance is mandatory for all pupils, except for those who are classed as medically extremely vulnerable, and have received an NHS shielding letter.

As required of all schools, we continue complying with Covid-19 health and safety law and government guidance. We have reviewed our health and safety risk assessment and will review it regularly in line with updated national – and local guidance.

First Day Back

All pupils must arrive in line with the table below.

Pupils should only bring a raincoat, lunchbox and prayer mat to school. Class teachers will inform parents via Dojo when pupils are to bring back their workbooks and textbooks if applicable. Stationery for pupils will be provided by school.

Bubble	Drop-Off	Access Gate	Building entrance Route to classroom	Collection Time / Access Gate
KS2 (Y4&Y6)	8:30 – 8:40	Side Gate near Nursery	Back door Up staff staircase straight to classroom	3:15pm Staff car park double gates
KS2 (Y3&Y5)	8:30 – 8:40	Main Gate from staff car park	<i>Dining room</i> Up main staircase straight to classroom	3:15pm Main Gate
KS1 (Y1&Y2)	8:40 – 8:50	Side Gate near Nursery	<i>Back door</i> Straight to classroom	3:30pm Side Gate
R	8:40 – 8:50	Main Gate from staff car park	<i>Nursery playground gate</i> Through nursery playground straight into Reception classroom	3:30pm Main Gate
N	8:50 – 9:00	Side Gate near Nursery	<i>Nursery ramp</i> Straight into Nursery classroom	3:15pm Side Gate





Health & Safety

- Children will continue to be in bubbles.
- Staff at the gate will ask pupils to sanitise their hands before entering the building in the morning.
- Reading books etc. will continue to be quarantined.
- Non-essential items should not be brought into school.
- All adults must wear a facemask upon entry into the school playground.
- We continue to ask parents to drop and pick up their children on time (see included timetable).
- If you are waiting to pick up your child/ren, please keep a distance of 2m from other adults.
- Please do not approach the class teacher or teaching assistant at the end of the day. If you need to discuss anything with the class teacher please do so via Dojo, Tapestry or phone the school office.

Parents using public transport should read the Government guidance uploaded on our website:

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

We must emphasise again, that **punctuality is of the utmost importance** to ensure there is no unnecessary mixing of pupils in different bubbles.

Break and Lunch Time

Morning break is 20 minutes and partially staggered. Pupils should bring in a piece of fruit for break time either in a labelled tub or a food bag.

Lunch time is staggered and **all pupils** will eat their lunch in their classroom. Each bubble will have their own allocated lunch time supervisor as far as possible.

All pupils must bring in a packed lunch, including a drink in a clearly labelled lunch box. Please refer to the healthy lunch time letter sent on 25th August (uploaded on website).

Prayer Time

Pupils will pray with their class. KS2 pupils must bring in a labelled carrier bag with a prayer mat and scarf for girls, which will be kept in school.

Uniform

As per previous communication sent to parents via letter and Parent Guide, school uniform continues to be optional during the spring and summer terms. Please see attached Dress Code for pupils wearing non-uniform.





Pupils in Year 1 will be required to come into school wearing their PE kit every Tuesday.

Pupils from Year 2 to Year 6 will be required to come into school wearing their PE kit every Wednesday.

Children becoming unwell

If a child becomes unwell with suspected symptoms of Covid-19 we will:

1. Isolate them immediately from other children in the school.
2. We will telephone the parents or emergency contact and request that the child is collected from school immediately along with siblings if applicable.
3. The parents may use our staff car park upon arrival. They will be asked to wait at the gate and the child will be brought to them.
4. The child will be unable to return to school until the end of their isolation period or until the household receive confirmation of a negative test

Accident Slips

Accident slips and 'head bump letters' will be sent to you via email and hard copies will be kept in school. You will be alerted to this either via phone call or text message, depending on the 'severity' of the incident.

Appointments

As always, we ask you to arrange appointments outside school hours. If that is not possible, then please email admissions@mmps.miet.uk stating date, time and nature of appointment. You must ring the buzzer at the main gate when coming to collect your child and wait. Your child will be brought to the gate.

Collection by another adult

If your child is collected by a person other than the parent/carer you must email admin by 12 pm at the latest and give them the full name of the collecting adult and relationship to child. The collecting adult will have to observe social distancing rules and wait with other parents in the allocated area. The class teacher will call his/her name and the collecting adult must make him/herself known by raising his/her hand for the class teacher to release the child. We will not ask for a password, however, children will **not** be released by the teacher without receipt of an email by admin - admin@mmps.miet.uk





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We look forward to welcoming you all back on the 8th of March Insha'Allah.

Jazak'Allah khair.

Wasalaam

Mrs D. Ghafori
Head Teacher

