



26<sup>th</sup> May 2021

Executive Head: Mrs M. Mohamed BSC.HONS, LPSH, PGCE, PG.DIP

Head Teacher: Mrs D. Ghafori

Dear Parents/Carers,

**Re: KS1 Parents' Evening - Online Appointment Booking**

Assalamualaikum,

I hope this letter finds you in good health and strong Imaan.

I am pleased to invite you to attend our End of Year Parents' Evening on the dates set out below. Parents will have the opportunity to meet with their child's class teacher and Mr Badenjki, their Quran teacher.

Year Group	Day	Date	Time
Year 2	Monday:	21.06.21	4:30pm – 8:00pm
Year 1	Wednesday:	23.06.21	

The school will use the same online appointment booking system as for the last parents' evening. This allows you to choose your own appointment times with your child or children's class teacher/s; once booked, you will receive an email confirming your appointment/s.

Appointments can be booked from today, **Wednesday 26<sup>th</sup> May 2021 until 4pm Sunday 6<sup>th</sup> June 2021**. Should you wish to make any changes to booked appointments after this date, please contact the school office.

The link below is for a video which shows you how to book an appointment and how to log in on parents' evening to attend the video appointment with your child's class teacher.

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>





A written guide on how to book appointments is also included with this letter.

Based on feedback from parents and class teachers after the last parents' evening, meeting times have been extended; video appointments with class teachers have been increased to 8 minutes; meetings with Mr Badenjki will last 6 minutes. When the time is up, you will automatically be logged out. It is therefore very important that you are punctual for the appointment so you do not lose any parents' evening time.

To book your appointments, please visit: <https://manchestermuslimprep.schoolcloud.co.uk>.

We are looking forward to parents' evening and hope all parents will be able to join, insha'Allah.

Kind regards

Wasalaam,

D. Ghafari  
**Head Teacher**

