



1<sup>st</sup> December 2021

Executive Head: Mrs M. Mohamed BSC.HONS, LPSH, PGCE, PG.DIP

Head Teacher: Mrs D. Ghafori

Dear Parents/Carers,

## Re: Breakfast Club Spring Term

Assalamu Alaikum,

Breakfast Club for the Spring Term **will** begin on **Wednesday 5<sup>th</sup> January 2022** and will continue until **Friday 1<sup>st</sup> April 2022**.

Children will be provided with the following options:

### Breakfast Club options

<b>Toast/cereal/pancakes</b>	<ul style="list-style-type: none"><li>• Toast with butter/jam</li><li>• Low sugar breakfast cereal</li><li>• Chocolate breakfast cereal</li><li>• Pancakes/waffles</li><li>• Fruit</li></ul>
<b>Drink</b>	<ul style="list-style-type: none"><li>• Water/milk/juice</li></ul>

If your child has any allergies or a medical condition that prevents him/her from eating certain food products, please include this information on the reply slip.

Please find enclosed additional information and terms and conditions which must be adhered to ensure the smooth running of the club.

### Cost & Payment

- Sessions must be paid for termly irrespective of how many days your child attends per week.
- The cost per session is £3.50, irrespective of the time parent's drop off their children.
- Payment for the breakfast club must be made by the payment methods on the reply slip.
- Refunds will not be given if a child is absent from school.
- Children will have a choice of food items and the cost of the club will remain the same even if the child does not wish to eat anything.

### Staffing

- Mrs Jahan will run the breakfast club. There is only limited number of places available due to social distancing measures. Places will be allocated on a first-come first-serve basis.
- 'Ad hoc' places will not be available for the time being and parents must commit to set days of the week each week.





### Timings

- Breakfast club will commence at 7.45am.
- Children **must arrive before 8.00am** in order to be in time for breakfast.

### Entry into the Nursery classroom & handing over

- Parents must only use the Nursery entrance and hand their child over to a member of the breakfast club staff.
- Parents arriving **earlier than 7.45am** must wait at the gate with their child until the Nursery doors open at 7.45am.
- Parents **must ring the buzzer** at the main entrance of the school to gain entry from 7.45am onwards.

### Parking

- When dropping off children, parents must park appropriately ensuring that they DO NOT PARK on the yellow grid lines. Parents must not block the car park so that all staff can park their cars safely.

### In case of an unexpected school closure, e.g. adverse weather conditions

- The office will inform parents via text message that the school is closed. However, the school cannot guarantee that the message to close the school will reach parents before they set off.
- Any parents who arrive at school when there is a closure are responsible for arranging appropriate supervision for their child.

If you want your child to attend the breakfast club:

- **Please ensure you have emailed the completed reply slip with the correct remittance by Friday 10<sup>th</sup> December 2021 to [admin@mmps.miet.uk](mailto:admin@mmps.miet.uk)**
- Indicate any medical conditions

### Precautions to limit the spread of Coronavirus in School

- Pupils wash hands straight away on entry into nursery.
- Parents must not enter the nursery.
- Pupils must not bring in any items from home.
- Pupils can bring in a named water bottle.
- Bubbles- siblings will sit together; other children will be seated at different tables.
- Tables will be cleaned before and after use.

**Please note the Breakfast Club can only run if a minimum of four full-time pupils sign up.**

Jazak'Allah khair  
Wasalaam

D. Ghafari  
Head Teacher





Breakfast club reply slip for Spring Term Wednesday 5<sup>th</sup> January - Friday 1<sup>st</sup> April 2022

This form must be emailed to admin@mmmps.miet.uk or a hard copy handed to the class teacher by Friday 10<sup>th</sup> December 2021 by 12pm.

Please tick the days your child will be attending.

The total number of days for Spring Term is 55 days x £3.50 = £192.50 – this is the total cost.

If your child will only be attending on certain days during each week, please tick the relevant days and complete the table below; each session will cost £3.50 per child.

Table with 8 columns: Autumn Term, Monday, Tuesday, Wednesday, Thursday, Friday, Number of sessions per week, Total cost for no of days @ £3.50 per session. Rows include Child 1, Child 2, Child 3, and Total cost.

Name of child 1 .....Class.....

Name of child 2.....Class.....

Name of child 3.....Class.....

My child.....

has the following medical conditions

.....

I have read and agree with the above terms and conditions.

I have made total payment of £.....





Please tick the relevant payment method below:

- Pay by BACS

**Bank Name: Royal Bank of Scotland**

**Account Name: Manchester Islamic Educational Trust LTD**

**Sort Code: 16-34-27**

**Account Number: 10094347**

**Please make payment reference: Child name / Breakfast**

- Payment by Debit card by contacting the Bursar's Office
- Deposit money directly to our Bank account with the reference **Child name / Breakfast** and send confirmation via email to the Bursar's Office.

Parent Name \_\_\_\_\_ Parent Signature \_\_\_\_\_

Jazak'Allah khair for your continued support.  
Wasalaam

Mrs D. Ghafari  
**Head Teacher**

